



SOUTH WESTERN REGIONAL LIBRARY SERVICES

SWRLS Interlending Forum (SIL), held at the University of the West of England on 17 July, 2019 at 1.00 p.m.

Present: Dawn Downes (University of Winchester and Chair), Phil Anderson (Arts University Bournemouth), Teresa Butt (Somerset and Libraries West, by skype), Christina Carson (Falmouth University and University of Exeter), Gillian Cook (Wiltshire), Anna Ewins (Cornwall), Coral Firth (Dorset), Debs Jones-Davis (University of Gloucestershire), Lavinia Ringrose (Wiltshire), Fayrouz Rogers (University of the West of England, Bristol), Tom Shepherd (University of Winchester), Katy Sutton (University of the West of England, Bristol). Also in attendance: Shelagh Levett (SWRLS) (SL) minutes.

1	<p>Welcome and introductions: Dawn Downes welcomed everyone to the meeting. Everyone introduced themselves.</p>	
2	<p>Apologies. Clare Burgess (North Somerset), Helen Connick (Plymouth), April Cursons (Yeovil College), Lydia Lambert (Bath Spa University), Stephen Rankin (UWE, Bristol), Claire Stevens (Plymouth Marjon University).</p>	
3	<p>Minutes of the meeting held on 11 July 2018. The minutes of the meeting were approved as a true record. Matters arising not on the agenda:</p> <ul style="list-style-type: none"> • 3 - Information to be collated re working hours of ILL contacts. This has not been actioned, but was felt to be useful. Shelagh to action. • 7 - ILL guidelines are now available on the SWRLS website. 	SL
4	<p>Using Tipasa - Debs Jones-Davis, University of Gloucestershire. Debs provided a very interesting talk about using Tipasa at the University:</p> <ul style="list-style-type: none"> • First library outside of the US to go live; • Easy to use and can easily tailor for own needs; • Wanted to increase the use of ILL by undergraduates who are offered 10 free ILLs per annum; • Successful - fulfilling more requests, especially international requests; • Many institutions in the US don't charge for borrowing, so just have to pay the postage; • Articles are a very important part of the service; • Reaching more students and increased user uptake - from around 700/800 per annum to 2,500-3,000 per annum; • Improved ability to source items; • Students can place own request and Tipasa checks university's own catalogue first. <p>Debs was thanked for her insightful presentation.</p>	
5	<p>SWRLS update.</p> <p>a. New charity - SWRLS CIO (Charitable Incorporated Organisation) is now fully operational. The old charity has been merged with the new one and closed down.</p>	

	<p>b. Trustees: we have appointed 2 new academic, health and other libraries trustees, as well as 3 new independent trustees. We have also co-opted a new Treasurer. There remains 2 vacancies for public library trustees.</p> <p>c. As already mentioned in item 3, ILL guidelines are now available on the SWRLS website.</p> <p>d. Workforce development:</p> <ul style="list-style-type: none"> • the second Members' Day was held in April, with 45 attendees. Feedback was very positive, with the format, short presentations on a range of issues, being felt to be useful; • the course on mental health also received positive feedback; • details of our next Conference, to be held on 21 November in Exeter Library, are being finalised and a new leadership development course, will also be held in Exeter; • Stephen Rankin was sponsored to attend the FIL 2019 Interlend Conference. <p>e. As reported last year, SWRLS part sponsored a reading development project called the South West Region of Readers. The legacy of this project is an app to replace the Reading Passport, which is now live.</p> <p>f. SWRLS Awards - launched at Members' Day, there will be two awards - Personal Achievement and Initiative. Guidance is now available on the website.</p> <p>g. The Director is working with ACE planning a national seminar to raise issues around performing arts collections in public libraries.</p>	
6	<p>FIL Interlending 2019 Conference report. Stephen Rankin's report had been previously circulated. Next year's conference will be held in Newcastle. The issue of venue was raised - a more central location would be helpful.</p>	
7	<p>SWRLS ILL statistics collection form - review. Shelagh provided some background to the form:</p> <ul style="list-style-type: none"> • based on one used in public libraries and hasn't been reviewed for many years; • it doesn't reflect the increasing use of e-resources/journal articles; • some of the categories, such as play and music sets and alternative formats, are only relevant to the public sector. <p>After discussion, it was agreed to recommend a change to categories, as follows:</p> <ul style="list-style-type: none"> • retain monographs; • merge playsets with music sets; • remove alternative format material; • add two new categories - journal articles and electronic resources. <p>Shelagh to amend and circulate to SWRLS members for comment.</p>	SL
8	<p>Information exchange.</p> <p>Attendees provided updates, where relevant, on their service. General comments/themes included:</p> <ul style="list-style-type: none"> • an increase in ILL activity in the academic sector; • ILL in public libraries tends to be decreasing; • New LMS in several services. <p>There was also discussion on:</p>	

	<ul style="list-style-type: none"> • cost variations, especially from academic libraries e.g. CONARLS v BL - it isn't always clear what the charge will be and can vary within same institution; • loan periods - can be restrictive for public libraries - it was suggested that borrowing service automatically renews item; • concerns re DX delivery e.g. incorrect invoicing and suspension of service whilst issue being investigated and, in one service, debt collectors were sent in. Service seems to be variable. <p>Specific updates from members:</p> <ol style="list-style-type: none"> 1. Falmouth University: <ul style="list-style-type: none"> • new LMS - Alma; • have a lot of masters courses on-line and have to be careful with licensing; • library service merged with student services and going through a transition stage with a new Head of Libraries appointed. 2. University of the West of England: <ul style="list-style-type: none"> • unlimited requests for students and staff; • implementing EHESS to work with reading lists software. 3. Arts University Bournemouth: <ul style="list-style-type: none"> • new LMS - Koha - free open source software; • students monitor own requests; • reducing multi copy purchase so may impact on ILL; • may be removing short term loan due to management issues; 4. University of Gloucestershire - removing fines and investing in e-books. 5. Dorset - ILL still reducing and borrow mostly from the academic sector nowadays. 6. Wiltshire: <ul style="list-style-type: none"> • DVD service is still making income; • reducing NF stock, except for children; • new LMS - Spark (Axiell). 7. Cornwall - significant reduction in ILL, but increase in e-book lending; 8. University of Winchester: <ul style="list-style-type: none"> • borrowed twice as many from SWRLS last year as compared with previous; • free ILL's for students - no limit; • have an issue with a large number of uncollected requests, so trying to educate students about ILL and the need to cancel if no longer required; • still charge fines - contributes to stock fund. 9. Somerset/Libraries West - moved to new, smaller premises in June. 	
9	Chair and Secretary for future meetings: Volunteers to be sought nearer the meeting date.	
10	AOB: there was no other business.	
11	Date/venue of future meeting: Date tbc. Anyone with a free venue - please let Shelagh know.	ALL