**SWRLS GRANT APPLICATION FORM – INITIATIVE GRANT**

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| **APPLICATION FORM** | **2023** |
| **A** | **TERMS AND CONDITIONS** |
| Please SWRLS Guidance for Applicants before proceeding with your application. | [ ] Tick here that you have read our Guidance & Information for Applicants |
| **B** | **CONTACT DETAILS** |
| Contact Name |  |
| Name of Organisation |  |
| Address |  |
| Postcode |  |
| Telephone |  |
| Email |  |
| Local Authority area(s) for your activity |  |
| **C** | **SUPPORT NEEDED** |
| Please tell us about your organisation and its work [max 200 words] |  |
| Activity Title [please give the activity for which you seek funding a short title] |  |
| Please tell us how much you are applying for [min £200; max £10,000] |  |
| Please tell us your overall project income and expenditure. |  |
| Which specific aspects of the project will this grant fund? Note: you can apply for a grant to cover 100% of the activity as well as applying for a proportion of the project costs. |  |
| **D** | **YOUR PROJECT** |
| What is your activity in summary? Please tell us what you want to do and some background to your plans [max 200 words] Please indicate the timescale for delivery of your activity end to end. |  |
| Aims and objectives - why are you undertaking the activity and how do you know that it is needed? [100 words]. You may wish to refer to SWRLS charitable objects (see checklist at bottom of this Form) [max 250 words] |  |
| Who are your partners and are they confirmed as party to your project (Note applications for Initiative awards must involve at least two parties). What is the role of each partner in your application? |  |
| What do you envisage the benefits/outcomes of the activity to be? Please refer to SWRLS’ charitable objects in the Guidance. Note that SWRLS is welcoming applications with outcomes that benefit health & wellbeing and/or reduce financial inequalities. It is acceptable to bid for funding that benefits libraries within your own sector and it is no longer mandatory that your application must benefit other library sectors as an outcome. | **Outcome 1** **Outcome 2:****Outcome 3 etc:** |
| What will be your measures of success and how will you know you have achieved your proposed outcomes? [200 words]. |  |
| **E** | **BUDGET** |
| Please attach a budget for your activity. | Your budget should show total project income and expenditure, broken down to show **earned income, grants or fundraising, income from partners and any other income streams.** Please attach this as a separate document in Word or PDF format. |
| If your application is for a proportion of your total expenditure, is your match funding expected or confirmed?  | EXPECTED [ ]CONFIRMED [ ] |
| **F** | **DECLARATION** |
| Please state the name, title and email contact of a relevant senior person within your organisation (Head of Libraries/Service/Dept) and confirm you have obtained their support for this application. | [ ]  |
| Signature  | [E-signature] |
| Date |  |

**SWRLS Charitable Objects (Aide-Memoire):**

1. **The advancement of education for the benefit of the public by:**
* Promoting cross-sector cooperation between members or cooperation between members in your own library sector.
* Promoting access to library collections and specialist knowledge
* Providing a framework for inter-lending of materials
* Advancing the skills and knowledge of the workforce and their stakeholders
* Facilitating a collaborative network to share best practice and excellence
1. **Advancement of literature, knowledge, lifelong learning for the benefit of the public by promoting**
* Access to specialist resources
* Cultural activities and partnerships
* Access to data and information.